



## **PARK ACADEMY JOB DESCRIPTION**

**JOB TITLE: ORTON GILLINGHAM READING TUTOR**

**REPORTS TO: LITERACY COORDINATOR**

**FLSA STATUS: PART TIME, CONTRACTED/HOURLY**

Seeking applicants for the position of Orton Gillingham Reading Tutor in the Park Center, a community outreach branch of Park Academy. This person will provide Orton-Gillingham-based reading instruction in 1-hour increments for students in all grade bands through contracted tutoring.

Park Academy is a small independent school in Lake Oswego that serves students in grades 3 - 8 with language learning differences, including dyslexia. Park Academy provides an inclusive community where evidence-based practices empower students with dyslexia and related learning differences to reach their highest academic and personal potential. The Park Center was created to build on Park Academy's mission to provide an inclusive community where evidence-based practices empower students with dyslexia and related learning differences to reach their highest academic and personal potential.

### **PROFESSIONAL QUALIFICATIONS**

- Must have Orton-Gillingham training and experience
- A BA or BS degree is required, an MA is preferred
- Strongly Desired: Certified in Orton-Gillingham
- Special education endorsement preferred
- Experience with LiPs and Seeing Stars preferred
- Expertise in structured literacy and assessment
- Experience with differentiating instruction and assessment
- Experience using multiple assessments to inform instruction
- Experience using positive behavior supports
- Understanding of dyslexia, executive function, working memory, and processing speed and their impacts on learning
- Experience using technological learning tools to improve student access and achievement
- Experience using data to inform instruction

### **PERSONAL QUALIFICATIONS**

- A collaborative and cooperative approach to education
- Strong ability to problem-solve complex challenges
- Believes in a whole-child approach to education
- Maintains high but reasonable expectations for student success
- Highly reflective professional practice
- Commitment to developing strong, nurturing relationships with students and staff

**PERSONAL QUALIFICATIONS (CONT.)**

- Patient, caring, and kind demeanor
- Possess flexibility of thought
- Highly organized
- Strong work ethic

**PRIMARY DUTIES AND RESPONSIBILITIES**

- Provide individual tutoring services for students with dyslexia and related language processing difficulties
- Administer progress monitoring and benchmark assessments
- Participate in periodic supervision meetings and collaborate in team meetings with other tutors and literacy specialists.
- Communicate with families and administration about student progress

**APPLICATION GUIDELINES/CONTACT**

Applications can be submitted directly to Craig Lowery, Ph.D., Head of School via email at [clowery@parkacademy.org](mailto:clowery@parkacademy.org). For inquiries, you may reach Dr. Lowery at 503.594.8800 or visit our website at [www.parkacademy.org](http://www.parkacademy.org)

Park Academy is an equal opportunity employer, committed to developing an organization that is reflective of and sensitive to the needs of the diverse community we serve. The office does not discriminate on the basis of race, color, religion, gender, sexual orientation, gender identity, national origin, age, genetic information, disability, or uniformed service. We invite members of all diverse communities to apply.